



## **APPENDIX 1**

# **CHILD PROTECTION CODE OF CONDUCT WHEN UNDERTAKING CONSTRUCTION WORKS AT SCHOOL**



## CHILD PROTECTION CODE OF CONDUCT WHEN UNDERTAKING CONSTRUCTION WORKS AT SCHOOL

The building contractor named below will comply with this Code of Conduct, will induct all staff working on the site, include the Code in the Construction Phase Health and Safety Plan and/or Method of Work Statements, and display it in the office and welfare facilities on site.

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### CODE OF CONDUCT

The contractor, its staff, sub-contract staff and its visitors to the building site undertake to;

1. Observe this Code at all times.
2. Stay within the confines of the agreed site or work area.
3. Sign-in each day (either in site hut or at school reception as agreed).
4. Obtain consent from the Executive Principal if access is required outside the area of work (which may also require a formal review of the Child Protection Risk Assessment).
5. Only use the agreed access routes.
6. Obtain consent from the Executive Principal if alternative access routes are required (which may also require a formal review of the Child Protection Risk Assessment).
7. Avoid contact with students/children.
8. Never come into contact with students/children without school supervision.
9. If spoken to by a student/child please be polite but do not enter into lengthy conversation and do not engage students/children in conversation.
10. Do not engage in any physical contact with a student/child (it could easily be misinterpreted or misconstrued).
11. Do not use inappropriate language on site.
12. Dress appropriately: no bare chest, no inappropriate imagery or wording on T-shirts, etc.
13. Keep staff informed of where you are and what you are doing.
14. Report any matters out of the ordinary / of concern to the site manager, immediately, (site manager to inform the Executive Principal or member of the school leadership team).
15. Do not give your address or telephone number to students/children.
16. Do not arrange to meet / contact students/children either inside or outside school.
17. Do not offer to buy or sell items to students/children.
18. Do not bring alcohol or cigarettes onto the school site.
19. Do not join in/play games with students/children.
20. Do not share food and drink with students/children.
21. Remember that your actions, no matter how well-intentioned, could be misinterpreted.

Signed: .....

Organisation: .....

Dated: .....